

How to make a parent account to view all student(s) classes

First get student access codes (if not given to you in an email or piece of paper)

- Log into student account at www.engage.com using log in information emailed to you
- On left side of screen the last option in the menu is **Add/Edit** ~ click it.
- Then you will have a box under the title **Edit Student Access Codes**
- In that box there is a code haac1-xx-xxxx
- You will want to write that down.
- Repeat the above steps for any additional students.

Next create your parent account

- Go to www.engage.com select **LOGIN** at the top right.
- On the next screen select **Join Now** at the top right.
- Select **Student's Parent** as your account type
- Enter access code you wrote down from above (you can enter as many students as you have.
- Fill out form with correct information
- Select **Create My Account**

➤ **PLEASE NOTE ~ if you have two students in the same class you will need to create two parent accounts to track them due to limitations in the program.**

If you get a code from another Class Day you can easily add it to your parent account so you can see everything in one place.

- Log into your parent account at www.engage.com
- On left side of screen the last option in the menu is **Add/Edit** ~ click it.
- Then you will have a box under the title **Edit Student Access Codes**
- In the box enter any additional codes you have received.